***Questionnaire Evaluation***

Evaluate your partner’s questionnaire using this rubric. At the end of your session, remove this page from your course packet and give to your partner.

Were any questions unclear or confusing? \_\_\_\_\_ yes \_\_\_\_\_ no

If yes, which ones? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Were any questions hard to answer? \_\_\_\_\_ yes \_\_\_\_\_ no

If yes, which ones? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Did well** | **Needs improvement** | **Didn’t have** |
| Oral introduction was effective |  |  |  |
| First question was easy, interesting, nonpersonal |  |  |  |
| Questionnaire had a pleasant, conversational tone |  |  |  |
| Questions were arranged in a logical order |  |  |  |
| Questions didn’t “skip around” |  |  |  |
| There were no “yes/no” questions except where absolutely necessary |  |  |  |
| Client’s company name was not on Qnaire, or (if necessary) appears as late as possible |  |  |  |
| Layout was attractive |  |  |  |
| Had a short title on top |  |  |  |
| Included a short intro |  |  |  |
| Questions were numbered |  |  |  |
| “Over” was included at bottom of first page |  |  |  |
| Classification variables (class level, gender, residence location, etc.) included on the survey |  |  |  |
| Classification variables appear at end of survey |  |  |  |
| Thank you was included at end of survey |  |  |  |

Did your partner provide you with the research ***objectives***? \_\_\_\_\_ yes \_\_\_\_\_ no

Did your partner provide you with the research ***questions***? \_\_\_\_\_ yes \_\_\_\_\_ no

How well do the research questions address the objectives? (does your partner’s team need to add RQs or QQs to the project?). Explain. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_